

## CCA PTO Leadership Meeting Notes- Aug 15, 2024

### 1. 2024-2025 PTO Board Members

First Name	Last Name	Volunteer Position	Exec Board
Brandy	Grindle	President	X
Tyra	Harding	Vice President	X
Ashley	Cox	Secretary	X
Amy	Reichel	Treasurer	X
Melanie	Coleman	Fundraising Events Co-Chair	
Ashley	Anderson	Fundraising Events Co-Chair	
Tracy	Thomas-Joyner	Fundraising Events Co-Chair	
Tiffany	Rorer	School Dance Committee	
Lauren	Williams	School Dance Committee	
Christa	Mashburn	Graphics Designer	
Jackie	Firth	Webpage Designer	
Jackie	Forte	Social Media Coordinator	
Jackie	Forte	Spirit Night Coordinator	
Amy	Reichel	PTO Volunteer Lead	
Dana	Miller	Teacher Appreciation Chair	
Anna	Lucas	Teacher Appreciation Co-Chair	
Melanie	Lasley	Teacher Appreciation Co-Chair	
Andrew	Stone	Faculty Representative	
Melanie	Coleman	Middle School / 6th Grade Rep	
Kelly	Trasobares	Middle School / 7th Grade Rep	
Jenny	Albright	Middle School / 8th Grade Rep	
Suzanne	Holden	High School / 9th Grade Rep	
Ashley	Cox	High School / 9th Grade Rep	
Bianka	Stumpf	High School / 10th Grade Rep	
Jackie	Forte	High School / 11th Grade Rep	
Dana	Miller	High School / 12th Grade Rep	

### 2. Fundraiser Updates:

Fundraisers	Amount
Scentsy Scent Circles	Ongoing, Aug 19-30

**3. Spirit Nights:**

Location	Date	Club / Group	Amount
Jersey Mikes	8-20-24	CCA PTO	\$937.83

**4. Upcoming Activities:**

- a. Sep 10: Spirit Night
- b. Sep 19: PTO Board Meeting
- c. Sep/Oct: Teacher Appreciation Event
- d. Oct: CCA Apparel Sale
- e. Oct 8: Spirit Night
- f. Oct 17: PTO Board Meeting
- g. Oct 19: Halloween Movie Night
- h. Nov 12: Spirit Night
- i. Nov 14: PTO Board Meeting
- j. Nov 15: CCA School Dance
- k. Dec 7: 2<sup>nd</sup> Annual CCA Craft Fair / Yard Sale
- l. Dec 9-11: Christmas Gram Sale
- m. Dec 10: Spirit Night
- n. Dec: Teacher Appreciation Event

**5. Current Actions/Events in Planning:**

- a. Teacher Appreciation Event (Teacher Appreciation Committee)
- b. School Spirit Wear Sale (Tyra / Brandy)
  - i. Find new printer
  - ii. Use existing 3 designs, 4 colors
  - iii. School Sale dates- OCT
- c. Halloween Movie Night (Fundraising Events Committee)
  - i. Oct 19, Time TBD
  - ii. Movie ?
  - iii. Coordination for volunteers- Amy lead
  - iv. Concessions- DECA ?

- d. Fall Dance (Dance Committee)
  - i. Nov 15
  - ii. Theme: TBD
- e. 2nd Annual CCA Craft Fair / Yard Sale (Fundraising Events Committee)
  - i. Dec 7
- f. Christmas Gram Sale (Amy Reichel)
  - i. Dec 9-11

**6. PTO Balance Sheet:**

Date Prepared: 8-15-24		
<b>PTO Accounts</b>	<b>Amounts</b>	<b>Balance</b>
Truist Bank Account		\$ 17,762.03
Venmo Account		\$ 436.00
<b>Club/Group Accounts</b>		
CCA General Acct	\$ 630.00	
CCA Sports	\$ 1,904.00	
DECA	\$ 647.43	
Drama Club	\$ 3,493.10	
Student Government Association	\$ 760.11	
Girls Basketball	\$ 292.76	
Fellowship of Christian Athletes	\$ 60.00	
Middle School	\$ 918.60	
High School	\$ 429.73	
CCA Supplies (Nurse)	\$ 394.31	
Club Totals	<u>\$ 9,530.04</u>	
<b>Outstanding Commitments</b>		
Total	<u>\$ -</u>	
<b>PTO Funds Balance</b>		<b>\$ 8,667.99</b>

**7. CCA Administration Questions:**

- a. PTO Funding Request- CCA Lobby
- b. CCA Needs- Storage (off site or shed on site), Science lab equipment
- c. Dates for Pfizer Grant work days (2 days)- TBD

- d. Requested Club/Organization Advisor contact roster for Spirit Nights
  - e. Requested Middle School and High School numbers for dance planning
  - f. Ability for CCA to send e-mails and post google forms for parents on behalf of PTO, on hold unit "Infinite Campus" kinks are worked out
  - g. Grade representatives attend an SGA meeting to get ideas of MS and HS student desires- approved, need dates and SGA Advisor contact information
  - h. CCA will distribute any flyers the PTO provides for events to homeroom teachers for distribution
8. **Next PTO Board Monthly Meeting:** Thursday, September 19, 6:30pm, Google Meet
9. **Next School PTO Meeting Date:** Thursday, January 23, 5:30pm, School / Google Meet